

Company Registration No. 07731186 (England and Wales)

**BOLTON BROW PRIMARY ACADEMY
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND AUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2016**

BOLTON BROW PRIMARY ACADEMY

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BOLTON BROW PRIMARY ACADEMY

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

D Burns (Principal and Accounting Officer)
D French
C Healey (Chairman)
D Hilton (Chairman (acting))
P Kelesidis (Deputy Principal) (Resigned 31 August 2016)
L Masters
D Nixon
G Oldroyd (Appointed 1 January 2016)
S Ravasio
G Reece-Jones
H Sturmel (Appointed 1 November 2016)
J Wolstenholme (Appointed 1 September 2016)

Members

D Burns
C Healey
D Hilton
L Masters

Senior management team

- Principal D Burns
- Deputy Principal P Kelesidis
- Assistant Principal C Wardle

Company secretary J Banham

Company registration number 07731186 (England and Wales)

Registered office

Bolton Brow
Sowerby Bridge
Halifax
HX6 2BA

Independent auditor

Simpson Wood Limited
Bank Chambers
Market Street
Huddersfield
HD1 2EW

Bankers

Lloyds Bank plc
8-11 Cambridge Crescent
Harrogate
HG1 1PQ

Solicitors

Ramsden LLP
Oakley House
1 Hungerford Road
Huddersfield
HD3 3AL

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2016

The trustees present their annual report together with the accounts and independent auditor's reports of the charitable company for the period 1 September 2015 to 31 August 2016. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The trust operates a primary academy for children aged 3-11, located at Bolton Brow in the historic market town of Sowerby Bridge, located in the district of Calderdale. It has a pupil capacity of 210 places in main school with 52 part time places in the Nursery building operated on an adjacent site close by. The October (2016) School census shows that there were 215 pupils on roll in main school (211 in October 2015) with 32 children in Nursery.

Structure, governance and management

Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The Articles of Association require the members of the Charitable Company to appoint at least three trustees to be responsible for the affairs of the Charitable Company and the management of the Academy Trust. The Academy Trust was incorporated on 5th August 2011 and opened as a school on 1st September 2011.

The trustees of Bolton Brow Primary Academy are also the directors of the charitable company for the purposes of company law. Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

In accordance with normal commercial practice the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides unlimited cover for professional indemnity.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Method of recruitment and appointment or election of trustees

The Members may appoint up to 8 Governors.

The Principal (Headteacher) shall be treated for all purposes as being an ex officio Governor.

Staff Governors

The Members may appoint Staff Governors through such process as they may determine, provided that the total number of Governors (including the Principal/Headteacher) who are employees of the Academy Trust does not exceed one third of the total number of Governors.

Local Authority Governors

The LA may appoint the LA Governor.

Parent Governors

There shall be a minimum of 2 Parent Governors on the Board.

The Parent Governors shall be elected by parents of registered pupils at the Academy. A Parent Governor must be a parent of a pupil at the Academy at the time when he is elected.

The Governing Board shall make all necessary arrangements for, and determine all other matters relating to, an election of Parent Governors, including any question of whether a person is a parent of a registered pupil at the Academy. Any election of Parent Governors which is contested shall be held by secret ballot.

The arrangements made for the election of a Parent Governor shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if he prefers, by having his ballot paper returned to the Academy Trust by a registered pupil at the Academy.

Where a vacancy for a Parent Governor is required to be filled by election, the Governing Board shall take such steps as are reasonably practical to secure that every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that it is required to be filled by election, informed that he is entitled to stand as a candidate, and vote at the election, and given an opportunity to do so.

The number of Parent Governors required shall be made up by Parent Governors appointed by the Governing Board if the number of parents standing for election is less than the number of vacancies.

In appointing a Parent Governor the Governing Board shall appoint a person who is the parent of a registered pupil at the Academy; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

Co-opted Governors

The Governors may appoint up to 3 Co-opted Governors.

In 'co-opting' trustees, the trustees will be mindful of the skills and experience required to ensure Bolton Brow Primary Academy has sufficient experience to appropriately manage the academy.

A 'Co-opted Governor' means a person who is appointed to be a Governor by being Co-opted by Governors who have not themselves been so appointed. The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if thereby the number of Governors who are employees of the Academy Trust would exceed one third of the total number of Governors (including the Principal/Headteacher).

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Policies and procedures adopted for the induction and training of trustees

The training and induction provided for new trustees will depend on their existing experience. During the period the academy has subscribed to the Governor Training Programme provided by the Local Authority and One Governor and trustees have attended and benefited from numerous courses provided. A Governor Induction Pack is provided to all new trustees, which details trustees duties and responsibilities. Induction of a new trustee tends to be done informally and a 'buddy' approach has been adopted.

The academy is a member of the National Governors Association, an independent charity that aims to improve the educational standards and well being of children and young people through supporting and promoting outstanding governance in schools and academies.

Also this year trustees have attended conferences and network meetings relating to Allegations Against Staff, Nursery development, School Finance, Safeguarding, Multi-Academy Trusts, SEND and they have worked with a National Leader of Governance to undertake a full external review.

Organisational structure

The organisational structure consists of two levels, the trustees and the school management team. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

The trustees are responsible for setting strategic policy, challenging the school, adopting an annual plan and budget, monitoring the academy by the use of budgets and making major decisions about the direction of the academy, capital expenditure and senior staff appointments.

The school management team is the principal (Headteacher), the deputy principal (Deputy Headteacher) and the assistant principal (Assistant Headteacher). These managers control the academy at an executive level implementing the policies laid down by the trustees and reporting back to them. As a group, the senior managers are responsible for the authorisation of spending within agreed budgets and the appointment of staff through appointment boards. Some spending control is devolved to members of the management team with financial limits above which trustees must agree. The management team is responsible for the day to day operation of the academy, in particular organising the teaching staff, facilities and students.

The principal (Headteacher) is the Accounting Officer.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Arrangements for setting pay and remuneration of key management personnel

The governing board has adopted a Pay and Grading policy to provide a clear framework for the exercise of its powers and discretions in relation to all staff employed in the school and paid from within the school budget.

The governing board is committed to taking all relevant decisions in accordance with the principles of public life as listed in Department for Education guidance (namely objectivity, openness and accountability) and believes that this pay policy will help to recruit, retain and motivate teachers, will provide the basis for sound financial and personnel planning and will minimise the risk of grievance and discrimination.

Pay decisions at this academy are made by the governing board which has delegated certain responsibilities and decision making powers to the teacher pay committee (as defined below) and the headteacher pay panel (similarly defined).

The teacher pay committee will be responsible for the establishment and review of the pay policy (subject to the approval of the governing body) and will have full authority to take pay decisions, as advised by the headteacher (or by the headteacher pay panel with regard to the headteacher's pay decisions) on behalf of the governing board in accordance with this policy.

The governing board in determining and publishing its pay policy aims to ensure that all decisions taken on pay and remuneration are justifiable and fair.

With reference to all posts, appraisal reviews will be deemed to be successful unless significant concerns about the standards of performance have been raised in writing with the employee during the annual appraisal cycle and, by the conclusion of that process, have not been successfully addressed through support provided by the academy.

The evidence used will be only that available through the appraisal process. Fairness will be assured by annual monitoring of the application of pay policy and pay decisions will be moderated as outlined in the appraisal policy to ensure consistency. The arrangements for teacher appraisal are set out in the academy's appraisal policy.

Headteacher Appraisal - Following advice and guidance from their external advisor(s), the governing board will seek to agree objectives with the headteacher which will be set either before, or as soon as practicable after, the start of each appraisal period. Relevant headteacher standards will be used to assess performance

Teacher Appraisal - Objectives for each teacher will be set before, or as soon as practicable after, the start of each appraisal period. Teachers may be assessed within the set of standards contained in the document called "Teachers' Standards" and any other relevant national standards considered by the headteacher to be appropriate eg QTLS etc.

Other Staff - Objectives for other staff within the academy should reflect the minimum standards where appropriate for that area of work. Where national occupational standards exist (eg to support teaching and learning in the classroom) these should be adapted to suit individual requirements and help to raise performance in accordance with the school improvement plan.

Related parties and other connected charities and organisations

There is an active Parent and Friends Association associated with the academy.

Bolton Brow Primary Academy is a member of the Sowerby Bridge Cluster which is a collaboration for self improving schools. It is also an Alliance Partner with the Teamworks Teaching School Alliance.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Objectives and activities

Objects and aims

The Academy Trust's objects ("the Objects") is specifically restricted to the following: to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum .

The aims of the Academy are:-

- Nurture within each child a healthy respect for themselves, others and property.
- Strive to discover, develop and extend each child's individual talents and strengths and equip them with the life skills they need.
- Deliver a broad and balanced curriculum that recognises and values all areas of learning.
- Provide each child with an equality of opportunity to achieve individual success.
- Provide a safe, secure and stimulating environment.
- Actively promote a good working relationship with all parents and carers and the local community.
- Create an environment where all staff are valued as individuals and supported in their personal and professional development.

Objectives, strategies and activities

Each year the academy sets the **Academy Improvement Plan**. Our plan is divided in to the 4 key Ofsted areas of Achievement, Teaching, Behaviour and Safety, and Leadership and Management. It also links in the key area of appraisal objectives for teaching staff and senior leaders. This is summarised in an accessible one page format for staff, pupils and stakeholders. Our development plan was entitled 'Growing forever, leading learning together' and is structured under the following headings; 'Appraisal', 'Growing forever, leading learning together', 'Growing our ability to read and write effectively', 'Growing our curriculum', 'Growing our ability to master and apply mathematical skills', 'Growing the ability to support the needs of all our children' and 'Growing the ability of our parent/carers to support learning at and away from school'.

Full details of the Academy Improvement Plan for 2015/6 is available on the Bolton Brow Primary Academy web site.

The Governing Board monitors progress termly against the academy improvement plan and in order to report progress against the plan and other major issues to parents, carers and other stakeholders.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

The Headteacher provides an annual review document and the summary is as follows :-

Appraisal

1. School monitoring and evaluation of teaching and learning identifies 55% of teaching is 'Outstanding' and the vast majority of all teaching is consistently 'Good'.
2. The external adviser's engagements with the school's review process have witnessed a 'tight' and effective team, complimenting that of the Headteacher with the common goal of school improvement through the development of teaching.

Growing our ability to read and write effectively

1. The teaching of phonics and early reading is ensuring that the vast majority of children achieve age related expectations.
2. 100% of staff believe the school is been effective in improving reading ability with 95% stating this is 'excellent' or 'good'.
3. Staff, volunteers and children are incredibly positive about the impact of the reading friends' project. The combined impact of this and 'Catch up' reading is having positive impacts on confidence and progress in reading for the disadvantaged, vulnerable and low ability children.
4. Children visit the school library weekly/ biweekly and have the opportunity to choose a high quality book.
5. Grammar Punctuation and Spelling (GPS) results at the end of KS2 improved year on year for 3 years. Attainment was above local and national averages in 2015 but below these in 2016.
6. Children in Key Stage 2 (KS2) have dedicated daily spelling lessons using an effective structured teaching resource.
7. In 2015 writing results at the end of KS2 had risen from below the national average to above national average for the first time in 3 years. In 2016 under the new interim assessment framework results were in line with local and national averages.
8. Media Literacy was adopted by the Year 3 teaching team which helped to improve the progress for this cohort of children.
9. Year 5 followed the IPEEL project which has helped the cohort to become more confident fluent writers.
10. The school has developed an effective approach to the teaching of handwriting and teachers and staff are now clear on the expectations of children. Regular dedicated handwriting sessions and additional intervention are ensuring that children are developing these skills at an age related level.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Growing our Learning power

1. 100% of the school profile of teaching shows that the provision is consistently 'good' with 55% judged as 'outstanding'.
2. 91% of classroom environments are also judged to be 'good' with 27% judged as 'outstanding'.
3. New National Curriculum target booklets for reading, writing and mathematics have proved popular with children, staff and parents/carers. The successful quality mark assessment (March 2016) highlighted that pupils are able to articulate their learning using these. Further work to ensure they reflect the changing interim expectations have been carried out and it is anticipated that additional work to modify these across Year 3 to Year 5 will be of benefit.
4. All staff give regular verbal and written feedback which is focussed on supporting children in addressing misconceptions and supporting children in achieving their next steps in learning.
5. The school was successful in renewing its 'Investors in Pupils' award and the assessor commented that much of what the school does is now firmly embedded in the culture and ethos of the school.

Growing our curriculum

1. The curriculum continues to engage children and staff as well as providing excellent 'purposeful' opportunities for children and the school to engage parent/carers and the wider school community.
2. The work of the 'Teaching and Learning Responsibility 'TLR' postholder has been successful in leading the development of the curriculum, planning and assessment of learning. Subject leadership continues to develop with assessment and evidence to back up the judgments made by teachers.
3. The Cornerstones curriculum materials continue to be a 'key' factor in supporting improved engagement and raising standards in writing across the school.
4. Every child in the school has had multiple opportunities to take part in a trip/visit which has supported and developed their learning.
5. Dedicated Higher Level Teaching Assistant (HLTA) time has been made available to support the teams development of the outdoor provision. Further investment in the physical environment has taken place and continues to develop.
6. Innovation in the Early years in making effective use of the 'Wild Space' area and there are ambitious plans for the development of outdoor learning in this phase for the next academic year.
7. The school has been awarded the 'bronze' 'Food for Life' partnership award and expects to achieve 'silver' in the next academic year.
8. Links with other coaching providers and educators have raised the profile of the importance of diet and exercise across the school.
9. All children have had dedicated, age appropriate lessons in relation to esafety. Work to further develop all stakeholders understanding of British Values, Child Sexual Exploitation, safeguarding and LGBT have been effective.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Growing the ability of our parent/carers to support learning at and away from school.

1. High quality parent/carer engagement events have covered new assessment frameworks, teaching and supporting reading, spelling and mathematics.
2. Three annual parent/carer/child consultation evenings have taken place to share the 'next steps in learning' targets for all children from Reception through to Year 6. Attendance at these meetings have been in excess of 95% for all meetings and 97% in the most recent.
3. Access to the relevant support signposted by the SENCo, Dedicated Safeguarding Lead and service level agreements with the Education Welfare Team have ensured that those children and families in need are supported by the most appropriate service provider both in school and at home.
4. Our innovative approach to giving families access to information and opportunities around healthy eating at parents evenings and through weekend 'family cooking' sessions have been well attended and there has been a significant increase in the number of children eating school food and eating healthy playtime snacks.

Governance

1. The Governing Board commissioned a review from a National Leader of Governance who has helped to devise an action plan which is currently being followed.
2. The Full Governing Board are all members of the 'Curriculum and Ethos' committee to ensure all developing a strategic overview of teaching & learning and standards & progress.
3. The academy has subscribed to Kirklees Clerking Services which gives excellent external governance advice as well as ensuring the Governing Board continues to meet its statutory duties effectively.
4. The Governing Board secured the services of an experienced Business Manager from a neighbouring academy. This has given the academy capacity to monitor and develop financially efficient catering and Nursery provision. The academy has also developed additional capacity in facilities management and health and safety management.
5. The Governing Board have accessed local training to develop an in depth understanding of the local self-sustaining school improvement system and the future direction of collaborative approaches to school leadership.

Public benefit

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commissioner's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the academy's aims and objectives in planning its future activities.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Strategic report

Achievements and performance

The academy was inspected by OFSTED in March 2013 and was judged to be Good overall being Good in all areas and outstanding in behaviour.

The academy has regular parent volunteers who add to the experience the pupils have within school.

The academy is linked with Teamworks Teaching School Alliance and will take Initial Teacher Training Students via this route.

The total number of pupils in the period ended 31 August 2016 was 212. The academy has a waiting list in operation for year groups 1-6.

The academy has maintained its teaching staffing level and each class benefits from at least one teaching assistant for part of each day.

Key performance indicators

Results 2014-2016

EYFS	2014	2015	2016
GLD (Good Level of Development)	58.1%	76.7%	76.7%
Cohort size	31	30	30

Y1 phonics	2014	2015	2015
% WA (working at expected level)	90%	96.8%	96.7%
Cohort size	30	31	30

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

KS1 SATS	2014 (National Curriculum levels)	2015 (National Curriculum levels)	2016 (Interim assessment framework)
Reading Level 2+ (14/15) Age related expectations (ARE) 2016	90%	96.7%	75%
Writing Level 2+ (14/15) Age related expectations (ARE) 2016	93.3%	86.7%	53%
Maths Level 2+ (14/15) Age related expectations (ARE) 2016	96.7%	96.7%	59%
Cohort size	30	30	32

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

KS2 SATS	2014 (National Curriculum Levels)	2015 (National Curriculum Levels)	2016 (Interim Assessment Framework)
GPS 4+ (14/15) Age related expectations (ARE) 2016	73%	90%	63% Average scaled score = 102
Reading 4+ (14/15) Age related expectations (ARE) 2016	97%	93%	57% Average scaled score = 102 Average progress = -2.0
Writing 4+ (14/15) Age related expectations (ARE) 2016	83%	93%	60% Average progress = -4.8
Maths 4+ (14/15) Age related expectations (ARE) 2016	93%	97%	70% Average scaled score = 102 Average progress = -1.8
R/W.M combined level 4+ (14/15) Age related expectations (ARE) 2016	80%	93%	50%
Cohort size	30	30	30

Our Development Plan is evaluated annually and the outcomes of national tests and benchmarks help to formulate our development priorities for the next academic year.

As funding is based on pupil numbers this is a key performance indicator. Pupil numbers in 2015 were 211. The school remains very popular and oversubscribed. We have additional pupils in some year groups who have been directed into the academy because they have Education and Healthcare plans or they are 'children looked after'. The actual pupil numbers on census day in October 2016 was 215.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Achievement Focus For 2015/16:

Strengths:

- 3 year rising trend in children achieving a Good Level of Development at the end of the Early Years Foundation Stage and the academy is above the national average.
- 3 year rising trend in the number of children attaining the national phonics standard at the end of Year 1 and the academy is above the national average.
- The academy was above the national floor standard at the end of Key Stage 2.

Areas To Focus On:

- Attainment of pupils at the end of Key Stage 1 against the new Interim Assessment Frameworks was below the national average in writing and maths.
- Attainment of pupils at the end of Key Stage 2 against the new Interim Assessment Frameworks was below the national average in reading, writing and grammar, punctuation and spelling.

Going concern

After making appropriate enquiries, the Governing Body has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

Financial review

Most of the academy's income is obtained from the Department for Education (DfE) in the form of recurrent grants. The use of which is restricted to particular purposes to support the objects of Bolton Brow Primary Academy as defined by its memorandum and articles of association. The grants received from the DfE during the period ended 31 August 2016 and the associated expenditure are shown as restricted funds on the Statement of Financial Activities.

During the period ended 31 August 2016, total expenditure of £1,205,075 was not wholly covered by recurrent grant funding from the EFA together with other incoming resources. The excess of expenditure over income for the period (excluding restricted fixed asset funds and pension deficit) was £6,749.

The academy also receives grants for fixed assets from the DfE. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2005), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund.

The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

The land, buildings and other assets were transferred to the academy upon conversion and are leased from Calderdale Metropolitan Borough Council for 125 years on a peppercorn rent of £0 per annum. The buildings and land were valued for the Education Funding Agency giving the remaining useful asset life assessment and existing use valuation. The total valuation for land and non-land transferred on conversion was £2,456,443.

At 31 August 2016 the net book value of fixed assets was £3,413,637 and movements in tangible fixed assets are shown in note 11 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

The academy has taken on the deficit in the Local Government Pension Scheme in respect of its non-teaching staff transferred on conversion. The deficit is incorporated within the Statement of Financial Activity and currently stands at £375,000.

Trustees have appointed Simpson Wood Limited chartered accountants to undertake a programme of internal checks.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Reserves policy

The trustees review the reserve levels of the academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. This is in order to ensure sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as maintenance.

Where the Academy holds unrestricted reserves, it is the governors' policy to apply these resources to meet the spending priorities determined by the Governing Body. The Academy's current level of free reserves (total funds less the amount held in fixed assets and restricted funds) is £79,676 representing 7.2% of total income excluding capital income. The level of free reserves is to not exceed 10% of the total income of the Academy; unless authorised by Trustees for a specific, longer term, project.

The Academy had a total of £816 restricted reserves (excluding pension and capital funds); relating to the provision of school trips out of parental contributions and to aid statemented and young children out of statemented support income and Early years funding.

The balance on restricted general funds plus unrestricted funds is £80,492 this equates to 7.3% of all income excluding capital income.

The total funds of the academy are £3,128,529 a breakdown of which can be found in note 16.

Restricted general funds currently show a deficit of £374,184 due the LGPS deficit of £375,000. Details of this deficit can be found in note 18.

Investment policy and powers

Bolton Brow Primary Academy does not have an investment policy as the Academy does not have reserves that are not part of the operational requirements of the school's future budgeting plans.

Principal risks and uncertainties

The academy has an agreed Risk Register which has been discussed by trustees and includes the financial risks the academy faces. The register is constantly reviewed in light of any new information.

The trustees have assessed the major risks to which the academy is exposed, in particular those relating to its finances, teaching, facilities and other operational areas. The trustees have implemented a number of systems to assess and minimise those risks, including internal controls. Where significant financial risk still remains they have ensured they have adequate insurance cover.

The board of trustees recognises that the defined benefit scheme deficit (Local Government Pension Scheme) represents a significant potential liability. However, as the trustees consider that the academy is able to meet its known annual contribution commitments for the foreseeable future, the risk from this liability is minimised.

At the period end, the academy had no significant liabilities arising from trade creditors or debtors where there would be a significant effect on liquidity.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Financial – the academy has considerable reliance on continued Government funding through the EFA. In the last period, 91.2% of the academy's incoming resources excluding capital were ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

Failures in governance and/or management – the risk in this area arises from potential failure to effectively manage the academy's finances, internal controls, compliance with regulations and legislation, statutory returns etc. The trustees continue to review and ensure that appropriate measures are in place to mitigate these risks.

Reputational – the continuing success of the academy is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk trustees ensure that pupil success and achievement are closely monitored and reviewed.

Safeguarding and child protection – the trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health and safety and discipline.

Staffing – the success of the academy is reliant on the quality of its staff so the trustees monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning.

Fraud and mismanagement of funds – the academy has appointed the external auditors to carry out checks on financial systems and records as required by the Academy Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

The academy has continued to strengthen its risk management process throughout the period by maintaining a risk register which is reviewed and updated on a regular basis.

Plans for future periods

The academy will continue to strive to provide high quality education and to improve levels of performance for all its pupils. The academy will continue to develop the provision of education as well as social, moral, spiritual and cultural education through the development of an annual development plan informed by rigorous monitoring by internal and external sources as well as the SEF (School Self Evaluation Form). The academy will continue to work in partnership and collaboration with other schools and academies to improve the education of all pupils in the wider community.

Details of the 2016/17 Academy Development Plan are available from the school office and the academy's website and the key priorities are published on the academy's website. Details of the 2016/17 budget will be reported to parents, carers and stakeholders as part of a governor newsletter.

Funds held as custodian trustee on behalf of others

The Academy and its trustees do not act as the Custodian Trustees of any other Charity.

BOLTON BROW PRIMARY ACADEMY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Auditor

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Simpson Wood Limited be reappointed as auditor of the charitable company will be put to the members.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 15 November 2016 and signed on its behalf by:

D Hilton

Chairman (acting)

BOLTON BROW PRIMARY ACADEMY

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2016

Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Bolton Brow Primary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Bolton Brow Primary Academy and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 6 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustees	Meetings attended	Out of possible
D Burns (Principal and Accounting Officer)	6	6
D French	4	6
C Healey (Chairman)	4	6
D Hilton (Chairman (acting))	4	6
P Kelesidis (Deputy Principal) (Resigned 31 August 2016)	5	6
L Masters	5	6
D Nixon	5	6
G Oldroyd (Appointed 1 January 2016)	3	4
S Ravasio	5	6
G Reece-Jones	6	6
H Sturmel (Appointed 1 November 2016)	0	0
J Wolstenholme (Appointed 1 September 2016)	0	0

Recruitment for a parent governor was unsuccessful during 2015-16, this has now been filled.

Lee Harkis held the position of Associate Governor during the last academic year. He will continue to be an Associate Governor on the Curriculum and Ethos Committee.

A review of Governance which took place in January 2016 produced a Governor action plan. The National Leader of Governance will be back in school in November 2016 for a follow up visit.

BOLTON BROW PRIMARY ACADEMY

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Finance and property is a sub-committee of the main board of trustees. Its purpose is to assist the decision making of the board of trustees, by enabling more detailed consideration to be given to the best means of fulfilling the governing board's responsibility to ensure sound management of the academy's finances and resources, including proper planning, monitoring and probity. The Finance and Resources Committee will also make appropriate comments and recommendations on such matters to the board of trustees on a regular basis.

During the last academic year the committee continued to review the effectiveness of the school Nursery and Kitchen provision. This included offering help and support to another local academy who required kitchen support after a landslide closed the school.

A building project paid for by a Condition Improvement Grant was implemented and carried out successfully for roofing and weatherproofing improvements.

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
D Burns (Principal and Accounting Officer)	9	9
D French	7	9
C Healey (Chairman)	6	9
D Hilton (Chairman (acting))	9	9
G Reece-Jones	9	9

Review of value for money

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Participating in an EEF research programme to better understand the contribution of Teaching Assistants to pupil outcomes. As a result we have introduced changes including providing planning time for teachers and TA's at the end of the school day and re-structuring and improving the quality of our interventions.
- A professional clerking service (Kirklees' Governor Services) was appointed. This service provides governors with the professional support it needs to enable it to operate as effectively as possible within the requirements of the current education law and in line with recognised good practice.
- Commissioning support from an experienced business manager from a neighbouring convertor academy has helped to financially manage key areas of provision within the academy as well as support further Governor development work and enhance elements of the academy's human resources and health and safety procedures.
- Commissioning a National Leader of Governance (NLG) has helped the Governing Board to become more efficient and effective in offering challenge and support to the Principal.

BOLTON BROW PRIMARY ACADEMY

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Bolton Brow Primary Academy for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts.

Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of trustees.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Trustees have considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the governors have appointed Simpson Wood, Chartered Accountants, the external auditor, to perform a programme of additional checks.

The external auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of bank reconciliations
- testing of income records
- testing of monitoring and governance reporting

There have been no material control issues identified during the year in relation to the work undertaken by the responsible officer.

BOLTON BROW PRIMARY ACADEMY

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

Review of effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor;
- the work of LFM,
- the financial management and governance self assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Finance committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 15 November 2016 and signed on its behalf by:

D Burns
Principal and Accounting Officer

D Hilton
Chairman (acting)

BOLTON BROW PRIMARY ACADEMY

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

FOR THE YEAR ENDED 31 AUGUST 2016

As accounting officer of Bolton Brow Primary Academy I have considered my responsibility to notify the academy governing body and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

D Burns
Accounting Officer

15 November 2016

BOLTON BROW PRIMARY ACADEMY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2016

The Trustees (who act as trustees for charitable activities of Bolton Brow Primary Academy and are also directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Requirements issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income, and expenditure, for that period. In preparing these financial statements, the Trustees are required to:-

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016
- make judgments and accounting estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards [FRS 102] have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from the EFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 15 November 2016 and signed on its behalf by:

D Hilton
Chairman (acting)

BOLTON BROW PRIMARY ACADEMY

INDEPENDENT AUDITOR'S REPORT ON THE ACCOUNTS TO THE MEMBERS OF BOLTON BROW PRIMARY ACADEMY

We have audited the accounts of Bolton Brow Primary Academy for the year ended 31 August 2016 set out on pages 27 to 46. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2016 issued by the EFA.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 22, the trustees, who are also the directors of Bolton Brow Primary Academy for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Report including the incorporated strategic report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts.

BOLTON BROW PRIMARY ACADEMY

INDEPENDENT AUDITOR'S REPORT ON THE ACCOUNTS TO THE MEMBERS OF BOLTON BROW PRIMARY ACADEMY (CONTINUED)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Daniel McAllister FCA (Senior Statutory Auditor)
for and on behalf of Simpson Wood Limited

Chartered Accountants

Statutory Auditor

Bank Chambers
Market Street
Huddersfield
HD1 2EW

Dated: 15 November 2016

BOLTON BROW PRIMARY ACADEMY

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO BOLTON BROW PRIMARY ACADEMY AND THE EDUCATION FUNDING AGENCY

In accordance with the terms of our engagement letter dated 17 October 2016 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Bolton Brow Primary Academy during the period 1 September 2015 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Bolton Brow Primary Academy and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Bolton Brow Primary Academy and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bolton Brow Primary Academy and EFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Bolton Brow Primary Academy's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Bolton Brow Primary Academy's funding agreement with the Secretary of State for Education dated 1 September 2011 and the Academies Financial Handbook, extant from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- consideration of the evidence supporting the Accounting Officer's statement on regularity, propriety and compliance which may include review and corroboration of the most recent Financial Management and Governance Evaluation or equivalent;
- evaluation of the general control environment of the academy trust, extending the procedures required for financial statements to include regularity;
- assessment and testing of a sample of specific control activities over regularity of a particular activity;
- when performing sample testing of expenditure, considering whether the activity is permissible within the academy trust's framework of authorities.

BOLTON BROW PRIMARY ACADEMY

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO BOLTON BROW PRIMARY ACADEMY AND THE EDUCATION FUNDING AGENCY (CONTINUED)

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Daniel McAllister FCA
Reporting Accountant
Simpson Wood Limited

Dated: 15 November 2016

BOLTON BROW PRIMARY ACADEMY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2016

	Notes	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total 2016 £	Total 2015 £
Income and endowments from:						
Donations and capital grants	2	1,274	2,188	6,571	10,033	355,772
Charitable activities:						
- Funding for educational operations	3	-	1,022,082	-	1,022,082	1,009,194
Other trading activities	4	80,247	1,936	-	82,183	60,140
Investments	5	98	-	-	98	-
Total income and endowments		<u>81,619</u>	<u>1,026,206</u>	<u>6,571</u>	<u>1,114,396</u>	<u>1,425,106</u>
Expenditure on:						
Raising funds	6	62,369	6,936	-	69,305	39,293
Charitable activities:						
- Educational operations	7	1,274	1,064,995	69,501	1,135,770	1,118,505
Total expenditure	6	<u>63,643</u>	<u>1,071,931</u>	<u>69,501</u>	<u>1,205,075</u>	<u>1,157,798</u>
Net income/(expenditure)		17,976	(45,725)	(62,930)	(90,679)	267,308
Transfers between funds		(18,216)	24,774	(6,558)	-	-
Other recognised gains and losses						
Actuarial gains/(losses) on defined benefit pension schemes	18	-	(220,000)	-	(220,000)	(2,000)
Net movement in funds		(240)	(240,951)	(69,488)	(310,679)	265,308
Reconciliation of funds						
Total funds brought forward		79,916	(133,233)	3,492,525	3,439,208	3,173,899
Total funds carried forward		<u>79,676</u>	<u>(374,184)</u>	<u>3,423,037</u>	<u>3,128,529</u>	<u>3,439,207</u>

BOLTON BROW PRIMARY ACADEMY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2016

Comparative year information Year ended 31 August 2015	Notes	Unrestricted	Restricted funds:		Total
		Funds	General	Fixed asset	2015
		£	£	£	£
Income and endowments from:					
Donations and capital grants	2	1,035	3,241	351,496	355,772
Charitable activities:					
- Funding for educational operations	3	-	1,009,194	-	1,009,194
Other trading activities	4	54,086	6,054	-	60,140
Total income and endowments		<u>55,121</u>	<u>1,018,489</u>	<u>351,496</u>	<u>1,425,106</u>
Expenditure on:					
Raising funds	6	30,765	8,528	-	39,293
Charitable activities:					
- Educational operations	7	-	1,047,576	70,929	1,118,505
Total expenditure	6	<u>30,765</u>	<u>1,056,104</u>	<u>70,929</u>	<u>1,157,798</u>
Net income/(expenditure)		24,356	(37,615)	280,567	267,308
Transfers between funds		(10,030)	10,030	-	-
Other recognised gains and losses					
Actuarial gains/(losses) on defined benefit pension schemes	18	-	(2,000)	-	(2,000)
Net movement in funds		14,326	(29,585)	280,567	265,308
Reconciliation of funds					
Total funds brought forward		65,590	(103,649)	3,211,958	3,173,899
Total funds carried forward		<u>79,916</u>	<u>(133,234)</u>	<u>3,492,525</u>	<u>3,439,207</u>

BOLTON BROW PRIMARY ACADEMY

BALANCE SHEET

AS AT 31 AUGUST 2016

	Notes	2016		2015	
		£	£	£	£
Fixed assets					
Tangible assets	11		3,413,637		3,328,111
Current assets					
Stocks	12	777		537	
Debtors	13	50,687		41,798	
Cash at bank and in hand		71,984		243,462	
		<u>123,448</u>		<u>285,797</u>	
Current liabilities					
Creditors: amounts falling due within one year	14	(33,556)		(40,701)	
Net current assets			89,892		245,096
Net assets excluding pension liability			<u>3,503,529</u>		<u>3,573,207</u>
Defined benefit pension liability	18		(375,000)		(134,000)
Net assets			<u>3,128,529</u>		<u>3,439,207</u>
Funds of the academy trust:					
Restricted funds	16				
- Fixed asset funds			3,423,037		3,492,525
- Restricted income funds			816		766
- Pension reserve			(375,000)		(134,000)
Total restricted funds			<u>3,048,853</u>		<u>3,359,291</u>
Unrestricted income funds	16		79,676		79,916
Total funds			<u>3,128,529</u>		<u>3,439,207</u>

The accounts set out on pages 27 to 46 were approved by the board of trustees and authorised for issue on 15 November 2016 and are signed on its behalf by:

D Hilton
Chairman (acting)

Company Number 07731186

BOLTON BROW PRIMARY ACADEMY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2016

	Notes	2016 £	£	2015 £	£
Cash flows from operating activities					
Net cash used in operating activities	19		(23,120)		(103,798)
Cash flows from investing activities					
Dividends, interest and rents from investments		98		-	
Capital grants from DfE and EFA		6,571		351,496	
Payments to acquire tangible fixed assets		(155,027)		(181,132)	
			(148,358)		170,364
Change in cash and cash equivalents in the reporting period			(171,478)		66,566
Cash and cash equivalents at 1 September 2015			243,462		176,896
Cash and cash equivalents at 31 August 2016			<u>71,984</u>		<u>243,462</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2016

1 Accounting policies

Bolton Brow Primary Academy is a charitable company. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the trustees' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

Bolton Brow Primary Academy meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 August 2016 are the first accounts of Bolton Brow Primary Academy prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 September 2014. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

1 Accounting policies

(Continued)

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management, trustees' meetings and reimbursed expenses.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

1 Accounting policies

(Continued)

1.5 Tangible fixed assets and depreciation

Assets costing £ 5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	2% straight line
Computer equipment	33% straight line
Fixtures, fittings & equipment	15% straight line

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods of services it must provide.

1.7 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.8 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

1 Accounting policies

(Continued)

1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in Note 36, the TPS is a multi-employer scheme and the academy trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency and the Department for Education where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency and the Department for Education.

1.12 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

1 Accounting policies

(Continued)

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 18, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

The financial statements are prepared on a factual basis and as such there are no areas of judgement.

2 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Capital grants	-	6,571	6,571	351,496
Other donations	1,274	2,188	3,462	4,276
	<u>1,274</u>	<u>8,759</u>	<u>10,033</u>	<u>355,772</u>

3 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
DfE / EFA grants				
General annual grant (GAG)	-	808,872	808,872	811,976
Other DfE / EFA grants	-	114,750	114,750	107,569
	<u>-</u>	<u>923,622</u>	<u>923,622</u>	<u>919,545</u>
Other government grants				
Local authority grants	-	87,257	87,257	86,008
	<u>-</u>	<u>87,257</u>	<u>87,257</u>	<u>86,008</u>
Other funds				
Other incoming resources	-	11,203	11,203	3,641
	<u>-</u>	<u>11,203</u>	<u>11,203</u>	<u>3,641</u>
Total funding	<u>-</u>	<u>1,022,082</u>	<u>1,022,082</u>	<u>1,009,194</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

4 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Hire of facilities and services	37,681	-	37,681	12,733
Catering income	26,485	-	26,485	31,273
Out of school activities	236	-	236	-
School trip income	15,845	1,936	17,781	16,134
	<u>80,247</u>	<u>1,936</u>	<u>82,183</u>	<u>60,140</u>

5 Investment income

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Short term deposits	98	-	98	-
	<u>98</u>	<u>-</u>	<u>98</u>	<u>-</u>

6 Expenditure

	Staff costs £	Premises & equipment £	Other costs £	Total 2016 £	Total 2015 £
Academy's educational operations					
- Direct costs	697,023	-	76,525	773,548	784,713
- Allocated support costs	143,671	91,837	126,714	362,222	333,792
	<u>840,694</u>	<u>91,837</u>	<u>203,239</u>	<u>1,135,770</u>	<u>1,118,505</u>
Other expenditure					
Raising funds	24,465	-	44,840	69,305	39,293
	<u>24,465</u>	<u>-</u>	<u>44,840</u>	<u>69,305</u>	<u>39,293</u>
Total expenditure	<u>865,159</u>	<u>91,837</u>	<u>248,079</u>	<u>1,205,075</u>	<u>1,157,798</u>

Net income/(expenditure) for the year includes:

	2016 £	2015 £
Fees payable to auditor for:		
- Audit	2,400	2,329
- Other services	1,525	2,100
Operating lease rentals	6,377	6,765
Depreciation of tangible fixed assets	69,501	70,929
	<u>79,803</u>	<u>82,123</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

7 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Direct costs - educational operations	1,016	772,532	773,548	784,713
Support costs - educational operations	258	361,964	362,222	333,792
	<u>1,274</u>	<u>1,134,496</u>	<u>1,135,770</u>	<u>1,118,505</u>

	2016 £	2015 £
Analysis of support costs		
Support staff costs	143,671	119,746
Depreciation and amortisation	69,501	70,929
Technology costs	24,913	20,792
Premises costs	58,177	67,134
Other support costs	56,572	44,770
Governance costs	9,388	10,421
	<u>362,222</u>	<u>333,792</u>

8 Staff costs

	2016 £	2015 £
Wages and salaries	701,061	683,896
Social security costs	43,287	38,994
Operating costs of defined benefit pension schemes	112,948	97,095
Staff costs	<u>857,296</u>	<u>819,985</u>
Supply staff costs	7,863	13,469
Total staff expenditure	<u>865,159</u>	<u>833,454</u>

Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2016 Number	2015 Number
Teachers	12	10
Administration and support	36	33
Management	3	3
	<u>51</u>	<u>46</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

8 Staff costs

(Continued)

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2016 Number	2015 Number
£60,001 - £70,000	1	1

Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £187,413 (2015: £179,597).

9 Trustees' remuneration and expenses

Principal and staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff, and not in respect of their services as trustees. Other trustees did not receive any payments from the academy trust in respect of their role as trustees. No governors were reimbursed for any expenses by the academy trust.

The value of trustees' remuneration (including pension) was as follows:

D Burns (Principal)

Remuneration £60,000 - £65,000 (2015 - £60,000 - £65,000)

Pension costs £10,000 - £15,000 (2015 - £5,000 - £10,000)

P Kelesidis (Deputy Principal)

Remuneration £50,000 - £55,000 (2015 - £50,000 - £55,000)

Pension costs £5,000 - £10,000 (2015 - £5,000 - £10,000)

G Reece-Jones (Staff)

Remuneration £25,000 - £30,000 (2015 - £25,000 - £30,000)

Other related party transactions involving the trustees are set out within the related parties note.

10 Trustees and officers insurance

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides unlimited cover. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

11 Tangible fixed assets

	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1 September 2015	3,428,981	12,303	105,430	3,546,714
Additions	155,027	-	-	155,027
	<u>3,584,008</u>	<u>12,303</u>	<u>105,430</u>	<u>3,701,741</u>
At 31 August 2016	3,584,008	12,303	105,430	3,701,741
	<u>3,584,008</u>	<u>12,303</u>	<u>105,430</u>	<u>3,701,741</u>
Depreciation				
At 1 September 2015	145,300	5,752	67,551	218,603
Charge for the year	51,018	4,060	14,423	69,501
	<u>196,318</u>	<u>9,812</u>	<u>81,974</u>	<u>288,104</u>
At 31 August 2016	196,318	9,812	81,974	288,104
	<u>196,318</u>	<u>9,812</u>	<u>81,974</u>	<u>288,104</u>
Net book value				
At 31 August 2016	3,387,690	2,491	23,456	3,413,637
	<u>3,387,690</u>	<u>2,491</u>	<u>23,456</u>	<u>3,413,637</u>
At 31 August 2015	3,283,681	6,551	37,879	3,328,111
	<u>3,283,681</u>	<u>6,551</u>	<u>37,879</u>	<u>3,328,111</u>

The net book value of land and buildings comprises:

	2016 £	2015 £
Long leaseholds (over 50 years)	<u>3,387,690</u>	<u>3,283,681</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

12	Stocks	2016	2015
		£	£
	Catering stock	777	537
		<u> </u>	<u> </u>
13	Debtors	2016	2015
		£	£
	Other debtors	28,466	19,948
	Prepayments and accrued income	22,221	21,850
		<u> </u>	<u> </u>
		50,687	41,798
		<u> </u>	<u> </u>
14	Creditors: amounts falling due within one year	2016	2015
		£	£
	Trade creditors	8,773	13,550
	Other creditors	75	-
	Accruals and deferred income	24,708	27,151
		<u> </u>	<u> </u>
		33,556	40,701
		<u> </u>	<u> </u>
15	Deferred income	2016	2015
		£	£
	Deferred income is included within:		
	Creditors due within one year	17,845	15,423
		<u> </u>	<u> </u>
	Deferred income at 1 September 2015	15,423	16,741
	Released from previous years	(15,423)	(16,741)
	Amounts deferred in the year	17,845	15,423
		<u> </u>	<u> </u>
	Deferred income at 31 August 2016	17,845	15,423
		<u> </u>	<u> </u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

16 Funds

	Balance at 1 September 2015 £	Incoming resources £	Resources expended £	Gains, losses & transfers £	Balance at 31 August 2016 £
Restricted general funds					
General Annual Grant	-	808,872	(833,646)	24,774	-
Other DfE / EFA grants	-	114,750	(114,750)	-	-
Other government grants	-	87,257	(87,207)	-	50
Other restricted funds	767	15,327	(15,328)	-	766
	<u>767</u>	<u>1,026,206</u>	<u>(1,050,931)</u>	<u>24,774</u>	<u>816</u>
Funds excluding pensions	767	1,026,206	(1,050,931)	24,774	816
Pension reserve	(134,000)	-	(21,000)	(220,000)	(375,000)
	<u>(133,233)</u>	<u>1,026,206</u>	<u>(1,071,931)</u>	<u>(195,226)</u>	<u>(374,184)</u>
Restricted fixed asset funds					
DfE / EFA capital grants	1,151,149	6,571	(34,448)	(6,558)	1,116,714
Inherited funds	2,341,376	-	(35,053)	-	2,306,323
	<u>3,492,525</u>	<u>6,571</u>	<u>(69,501)</u>	<u>(6,558)</u>	<u>3,423,037</u>
Total restricted funds	<u>3,359,292</u>	<u>1,032,777</u>	<u>(1,141,432)</u>	<u>(201,784)</u>	<u>3,048,853</u>
Unrestricted funds					
General funds	<u>79,916</u>	<u>81,619</u>	<u>(63,643)</u>	<u>(18,216)</u>	<u>79,676</u>
Total funds	<u>3,439,208</u>	<u>1,114,396</u>	<u>(1,205,075)</u>	<u>(220,000)</u>	<u>3,128,529</u>

The specific purposes for which the funds are to be applied are as follows:

1. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2016.
2. Other government grants carried forward at 31 August 2016 relates to the provision of aiding statemented and young children out of statemented support income and Early years funding.
3. Other restricted funds carried forward at 31 August 2016 relates to the provision of school trips out of parental contributions.
4. Restricted fixed assets were funded by government grants and transfers from the predecessor school.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

17 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total 2016 £
Fund balances at 31 August 2016 are represented by:				
Tangible fixed assets	-	-	3,413,637	3,413,637
Current assets	79,676	30,866	12,906	123,448
Creditors falling due within one year	-	(30,050)	(3,506)	(33,556)
Defined benefit pension liability	-	(375,000)	-	(375,000)
	<u>79,676</u>	<u>(374,184)</u>	<u>3,423,037</u>	<u>3,128,529</u>

18 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by West Yorkshire Pension Fund. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and that of the LGPS related to the period ended 31 March 2013.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

18 Pensions and similar obligations

(Continued)

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS will be as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The pension costs paid to the TPS in the period amounted to £62,862 (2015: £55,452).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 14.4% for employers and 5.5 to 6.5% for employees. The estimated value of employer contributions for the forthcoming year is £37,000.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2016	2015
	£	£
Employer's contributions	36,000	31,000
Employees' contributions	14,000	12,000
Total contributions	<u>50,000</u>	<u>43,000</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016

18 Pensions and similar obligations	(Continued)	
Principal actuarial assumptions	2016	2015
	%	%
Rate of increases in salaries	3.5	3.5
Rate of increase for pensions in payment	2.0	2.0
Discount rate	2.0	3.8
Inflation assumption (CPI)	2.0	2.0
	<u> </u>	<u> </u>
The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:		
	2016	2015
	Years	Years
Retiring today		
- Males	22.7	22.6
- Females	25.6	25.5
Retiring in 20 years		
- Males	24.9	24.8
- Females	28.0	27.8
	<u> </u>	<u> </u>
The academy trust's share of the assets in the scheme	2016	2015
	Fair value	Fair value
	£	£
Equities	490,403	390,126
Government Bonds	73,136	53,456
Corporate bonds	27,426	23,644
Cash	9,142	7,710
Property	31,344	23,130
Other assets	21,549	15,934
	<u> </u>	<u> </u>
Total market value of assets	653,000	514,000
	<u> </u>	<u> </u>
Actual return on scheme assets - gain/(loss)	102,000	(6,000)
	<u> </u>	<u> </u>
Amounts recognised in the statement of financial activities	2016	2015
	£	£
Current service cost (net of employee contributions)	52,000	44,000
Net interest cost	5,000	(10,000)
	<u> </u>	<u> </u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

18	Pensions and similar obligations	(Continued)	
	Changes in the present value of defined benefit obligations	2016	
		£	
	Obligations at 1 September 2015	648,000	
	Current service cost	52,000	
	Interest cost	25,000	
	Employee contributions	14,000	
	Actuarial loss	302,000	
	Benefits paid	(13,000)	
	At 31 August 2016	<u>1,028,000</u>	
	Changes in the fair value of the academy trust's share of scheme assets	2016	
		£	
	Assets at 1 September 2015	514,000	
	Interest income	20,000	
	Return on plan assets (excluding amounts included in net interest):		
	Actuarial gain	82,000	
	Employer contributions	36,000	
	Employee contributions	14,000	
	Benefits paid	(13,000)	
	At 31 August 2016	<u>653,000</u>	
19	Reconciliation of net income/(expenditure) to net cash flows from operating activities	2016	2015
		£	£
	Net income/(expenditure) for the reporting period	(90,679)	267,308
	Adjusted for:		
	Capital grants from DfE/EFA and other capital income	(6,571)	(351,496)
	Investment income	(98)	-
	Defined benefit pension costs less contributions payable	16,000	13,000
	Defined benefit pension net finance cost/(income)	5,000	(10,000)
	Depreciation of tangible fixed assets	69,501	70,929
	(Increase)/decrease in stocks	(240)	(537)
	(Increase)/decrease in debtors	(8,888)	(1,044)
	Increase/(decrease) in creditors	(7,145)	(91,958)
	Net cash used in operating activities	<u>(23,120)</u>	<u>(103,798)</u>

BOLTON BROW PRIMARY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

20 Commitments under operating leases

At 31 August 2016 the total future minimum lease payments under non-cancellable operating leases were as follows:

	2016 £	2015 £
Amounts due within one year	6,317	6,304
Amounts due in two and five years	15,194	21,426
	<u>21,511</u>	<u>27,730</u>

21 Related party transactions

Owing to the nature of the academy trust's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which trustees have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures.

No related party transactions took place in the period of account.

22 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.